

**Friends of Onondaga Free Library**  
**Minutes of the Meeting of the Board of Directors**  
**May 4, 2022**

**PRESENT:**

Directors: Sheila Graudons, Barbara Leigh, Pamela McLaughlin, Susan Parry, Mary Beth Roach, Mary Taylor, John Thornton and Donna Zeolla Absent: George Bain and Laura Sullivan

Staff: Susan Morgan

Members: Deb Carey and Kathy DeSanctis

The meeting was opened at 7:00PM. There was a correction to the minutes. Under Director's Report Brandon should be Brandan. A motion to accept the corrected minutes was made by Barb L., seconded by John T. and approved.

**TREASURER'S REPORT:** Pam M. and George B. via e-mail

Our checking account balance is \$8,189.74. Last year at this time it was \$4,436.00. we started 2022 with about \$4,000.00 more than we did in 2021. A motion to accept the Treasurer's Report was made by Mary Beth R, seconded by Donna Z. and approved.

**MEMBERSHIP REPORT:** Kathy DeSanctis via e-mail

- We have four new memberships for a total of 150 members. Two of these are new Friends. The total earned for the membership drive is \$8,320.00 with the average gift of \$55.47.
- Preview Party: June 9
  - We will have punch and cookies since we cannot serve alcohol for insurance reasons. Set up will begin at 4:30 and we will serve from 5-7.

**DIRECTOR'S REPORT:** Susan M.

- One of our Friend's, Amy Kremenek, has been named President of Tompkins County Community College. She is a former trustee and was instrumental in our Halloween candy give away at OCC.
- The LED lighting project is just about completed. A grant from NYS Construction paid for about 75% of the work.
- Sarah Bailey will be our summer intern from SU. She will work with teens and fit programing. In future years money for a summer intern will be a library budget line.
- Maggie Gall-Maynard will be moving back to Ohio. Her husband has accepted a position in Lima, part of the Ohio State University system. We do not have a definite end date.
- Raj Dewan, new Dean of the I School, will visit on Friday with Jill Hurst-Wall, our liaison from the OCPL Board.
- Over 5000 people walked thought our doors in April. While we are still compiling the stats they look solid.
- The library request for a 3% increase is on all three (Onondaga Central, West Genesee and Westhill) school budgets. A representative from the library has attended a recent school board meetings each district. Please vote on May 17.
- The collections team (Maggie G-M. - children's, Alyssa Newton - fiction and Susan M. - non-fiction) would like \$2,500.00 to replace items that have not been returned. Recently OFL went fine free. Patrons are sent three notices reminding them to return the item. After that a letter is sent requesting the item or the replacement cost. Patrons cannot use their library card if they owe more than \$10.00. This is a one time request. A motion to give the library \$2,500.00 to be used to replace lost items was made by Donna Z., seconded by Mary Beth R. and approved.

**MEMORIAL DAY:** Pam M.

Kathy D has all the flags and she will put them up. Mary Beth R. will have a new sign made up noting that the flags are placed by Friends. The sign will be generic so that it can be used for all holidays.

**BOOK SALE:** Susan P.

- Letters have gone out to all the local schools with notices that books are free for teachers after 3 on Saturday. We also requested help from high school students. Sign up sheets are in the Friends Corner. We will be asking for volunteers on our social media sites. Posters are going up at local businesses.
- I will be meeting with our book seller partner, Nate Devita, at 3:15 on Wednesday, May 11. Barb L. and Kathy D. volunteered to come with me.
- We need to set up a time to refurbish our outside signs. Mary Beth R. will spend not more than \$50.00 on contact paper. Susan M. will check room availability for the project.
- We can set up tables on Thursday June 2 after 4PM.
- A few months ago Pam M., Mary Beth R. and Sue P. met with Scott L. to investigate e-payment methods. We decided on Zettle because we already have a PayPal account so it would save us a bit in fees (no fee to use but still a transaction fee). A motion was made by Mary Beth R. to spend not more than \$100.00 to acquire a Zettle, seconded by Barb L. and approved.
- We will be selling some of the things from our Library of Things. Scott Lipkowitz has cleaned everything up and priced the items. They will be sold in the Children's Room with a price break of 20% on Saturday afternoon. Everyone who purchases an item will be given any manuals, boxes and a notice that this has been factory reset. There will be no returns.

**SENIOR ARTIST RECEPTION:** Donna Z.

- The reception will be on June 22.
- An online motion was on April 21 to spend no more than \$75.00 on refreshments for the Senior Art Exhibit by Mary Beth R., seconded by Barb L. and approved online.

**SOAPSTONE CARVING:** Mary Beth R.

We will have this event at the pavilion in Santaro Park on July 16 from 10:30-12:30. If we don't have enough pre-registrations by a certain date, we will cancel the event.

We discussed meeting during the summer and decided to continue on a monthly basis.

The meeting was adjourned at 8:05. Our next meeting will be June 1 at 7:00PM.

Respectfully submitted,  
Sue Parry