

Friends of Onondaga Free Library  
Minutes of the Meeting of the Board of Directors

Date            October 4, 2023

Present:

Directors:        Sheila Graudons, Barbara Leigh, Pamela McLaughlin, Susan Parry, Mary Beth Roach, Mary Taylor and John Thornton

Staff:             Susan Morgan

Members:        Lore DePalo and Kathy DeSanctis

Absent: George Bain and Donna Zeolla

The meeting was opened at 7:00PM. The September minutes were read online. A motion to accept the minutes was made by Mary Beth R., seconded by Barb L. and approved.

With that said, the most cost-effective option is a [10th generation iPad w/ WIFI and 64GB of storage](#), which is \$499.00. We'd probably also want some sort of protective case, like this \$9.99 [ProCase iPad 10th Generation Case](#), for a total cost of about \$510.00, plus shipping. A motion was made to purchase the I-pad and case and pay for shipping by Barb L., seconded by George B. and approved via e-mail.

TREASURER'S REPORT: Pam M. and George B.(online)

The book sale last week netted \$3,685.25, with the disposal cost by the town highway department yet to come and any other expenses. The disposal cost is based on the weight of the books. After the spring sale, disposal cost \$104.

Our current checking account balance of \$12,844.63 compares to a balance a year ago of \$8,854.38. The fall 2022 used book sale netted \$2,269.03, counting the one-time expense of \$234 for new used book sale signs.

Please remember that the category summary report shows the total of income year to date and expenses year to date. The negative net total means only that we have spent more money this year than we have received, notably the \$15,452.70 in gifts to the library.

Susan M. is trying to get the delivery fee for the pods reduced before she pays the bill.

Deb C. took the membership mailing to the Taft Road Post Office. Usually, they require 300 pieces for a bulk mailing and we only had 242 but they let us slide. She had to put \$100.00 in the bulk mail account for which George B. will reimburse her. A motion to renew our permit for \$310.00 and add \$190.00 to the account for a total of \$500.00 was made by Sue P., seconded by Barb L. and approved. A motion to accept the Treasurer's Report was made by Sheila G., seconded by Mary T. and approved.

DIRECTOR'S REPORT: Susan M.

We had very healthy numbers again in September. Susan M. is meeting with someone later in the week who is interested in the vacant Treasurer's position on the Board of Trustees. The Board is creating the budget for next year so we need to fill the position as soon as possible.

Scott Lipkowitz is still looking at a field trip to a factory. More ideas from the wish list will be forthcoming in November.

Jill Hand is leaving to take a position as a day care director in Auburn. She was commuting about 45 minutes each way and needed to be closer to home. Tonette has moved to Florida so we have the Children's Director and a clerk position open. We have hired Nicole Wright as our Youth Services Director. She loves our teen space and is eager to get programs up and running.

Susan M. asked if we would be willing to partner with the Board of Trustees in hosting the Holiday Brunch at Finally Ours. Most likely the date would be December 3. A motion to spend no more than \$250.00 for the Holiday Brunch was made by Barb L. seconded by Sue P., and approved.

Pam M. has been sending reports about Friends activities to Susan M. to be shared with the Board of Trustees at their monthly meeting.

BOOK SALE: Sue P.

Thanks to everyone in this room for helping at the successful sale. It is a lot of heavy work setting up and we really need to get some younger people involved. We just got an e-mail from SU today with a better address hopefully we can use them in the spring. A suggestion was made to contact Westhill's Honor Society.

We gained 8 new members at the preview party

We lost 4 signs and may need to purchase more before the next sale.

We have not received a bill from the town for disposal.

VETERAN'S DAY FLAGS: Mary Beth R.

Mary Beth R. has contacted to US Flag Store. 4x6 flags for the giveaway at the Friends' Corner are \$.39 each. The 12x18 that Kathy DeSanctis uses outside are \$1.70 - \$2.99. A motion was made to spend no more than \$50.00 for flags by Mary Beth R., seconded by John T. and approved.

Friends' Week is October 15 - 21. We purchase balloons to show the patrons what the Friends' have done to enhance the library. A motion to spend no more than \$20.00 to purchase balloons was made by Mary Beth R., seconded by Barb L. and approved. Deb C. made a suggestion to put our brochures in each patron's books at check out during Friends' Week. Susan M. agreed.

Mary Beth R. has put together kits to make bookmarks at the Friends' Corner. This is very popular so she will get a price for the kits at the next meeting.

Mary Beth R. will place a sign at the Colonial Laundromat in Nedrow "respectfully request that this space be used for books and DVD's only".

FESTIVAL OF TREES: Mary T.

We need to recruit decorators. Responses include 11 yes and 3 no from last year's decorators. She will contact those she has not heard from again. Mary Beth R. will do an e-mail blast. Lore D., Cara K. and Mary Beth R. volunteered to do a tree to make up for the 3 no responses. Tree pick up will be October 16 - 21 at the front desk, return by November 10, set up on November 17 and the winners will be drawn on December 15. Mary T. complemented the circulation desk staff for all they do to run this activity. We will set up a table on the Saturdays in December to sell tickets and promote Friends.

MEMBERSHIP DRIVE: Pam M.

Kathy D. is in Australia so Elizabeth Costello reported the following numbers. We have 70 renewals and 8 new members for a total of \$4515.00. Our average donation is \$57.88.

NYLA is having a ZOOM meeting on October 12 from 4 - 4:15 on Attracting and Maintaining Friends. This will be hosted by the Westchester Library Friends'. You must register by Friday at the NYLA site.

The meeting was adjourned at 8:00PM. Our next meeting will be November 1 at 7:00PM.

Respectfully submitted,

Susan Parry, Secretary