

Friends of Onondaga Free Library
Minutes of the Meeting of the Board of Directors
January 4, 2023

PRESENT:

Directors: Sheila Gaudons, Barbara Leigh, Pamela McLaughlin, Susan Parry, Mary Beth Roach, Mary Taylor, John Thornton and Donna Zeolla Absent: George Bain and Laura Sullivan
Staff: Susan Morgan

On December 9, 2022, Susan M. requested an amendment to the Empire State Passes motion. One pass was lost so it will have to be purchased for \$80.00 and the other nine can be renewed at \$65.00 each for a total of \$665.00. This request was e-mailed to the Board of Directors and an unanimous vote in favor was accepted.

Barb. L mentioned that the new brochures are in process. They are working on content now and would like any suggestions ASAP. The brochure will be brought to the group for final approval prior to printing.

We currently have two passes to Onondaga County Parks which are given to each library. We wondered if we could purchase more since they are so popular. Susan M. will look into this.

The minutes from December were read on-line. A motion to approve the minutes was made by Sheila G. seconded by Barb L. and approved.

TREASURER'S REPORT: George B. (via email) and Pam M.

- We are now able to sort income and expenses by category.
- A motion to accept the Treasurer's Report was made by Sue P., seconded by Donna Z. and approved.

MEMBERSHIP COMMITTEE: Kathy D. (via email)

- As of Jan. 1, 2023 we have 144 members with a total contribution of \$8461, for an average donation of \$58.76.
- Thanks to Barb and committee for working on updating and printing our new brochures for 2024 membership campaign.

DIRECTOR'S REPORT: Susan M.

- We are still compiling stats from 2022 but we know that over 200,000 physical items were circulated. This is the highest number since 2019. Patrons are very happy to be back.
- Thank you for the legacy gifts.
- Funding request: We would like to purchase three personal care dispensers for the three bathrooms. Aunt Flow dispensers are attractive, easy to use and offer both tampons and pads. A box of 500 products is \$125.00 (we would need a box of pads and a box of tampons) and the dispensers are \$200.00 each for a total of \$850.00. The library maintenance service can install them and future supplies would come out of the janitorial budget. A motion to purchase three dispenser and a box of each product for a total of \$850.00 was made by Donna Z., seconded by Sheila G. and approved.
- New ideas: Scott Lipkowicz would like to have a professional dance teacher to teach Dancing Through the Decades. He is working on this request and hopes to have it to us by May. If anyone knows a teacher please talk to Scott L. A few possibilities are BOCES, OASIS or local school districts.
- Reimagine our space: We have some under utilized space in the library. The staff would like to purchase some mobile furniture to make these areas more inviting.
- We are looking into a program for toddlers called BlueBird Music Together.
- Susan M. is looking at the first weekend in May and the last weekend in September for book sales.

BY-LAWS: Barb L. and Pam M.

- To clarify, any e-mail motions must be voted on by every director and the vote must be unanimous. Also the secretary does sit on the nomination committee.
- We are very close to having this completed. It will be e-mailed to each of us. Please read it carefully and remember the vote must be unanimous.

FIRST QUARTER PLANNING: Pam M.

- Beat the Winter Blahs: This is a perk for being a Friend. The winner will be drawn from a list of our current members on February 9. Donna Z. and Sue P. will shop. A motion to spend not more than \$100.00 for the basket was made by Sheila G., seconded by Barb L. and approved.
- Winter Break Grab and Go bags: Susan M. will check with the Children's Services staff to see if they have a theme in mind. It was mentioned that we still have items purchased for the Iditarod from 2020.
- Shamrock Sale: Mary Beth R. will check with Price Chopper to see what their prices will be. The sale dates would be March 3 and 4.

Mary T. said that the file cabinet in Chantal's office needs to be cleaned out. She was looking for the flyer folder (which needs to be updated) and found lots of stuff. If you can, please come on Wednesday, January 18 at 10:00 to join the clean out the cabinet party.

Chantal Rothermel did a great job of promoting Friends in the winter program guide.

There have been no changes to the social media sites. We are Friends of Onondaga Free Library, not Friends of OFL.

The meeting was adjourned at 7:40PM. Our next meeting will be February 1, 2023 at 7:00 PM.

Respectfully submitted, Susan Parry, Secretary