

Friends of Onondaga Free Library
Minutes of the Meeting of the Board of Directors
May 6, 2020

Due to COVID-19 the meeting was conducted via ZOOM beginning at 7:00PM.

PRESENT:

Directors: George Bain, Mary Buckout, Barbara Leigh, Pamela McLaughlin, Susan Parry, Mary Beth Roach, CJ Sturtevant, John Thornton and Donna Zeolla
Library Staff: Maggie Gall-Maynard and Susan Morgan
Members: Anne Andrianos, Kathy DeSanctis and Mary Taylor

Al Oliveras has taken a job in Albany. Mary Beth R. sent him a good luck card from the group.

The installation of the Little Library is on hold until we are able to move forward with it. Safety to the clients is a COVID concern. Susan M. will let us know when it can be installed.

There was a correction to the March minutes as follows: Under Expenditures the motion should read \$425.00 rather than \$4625.00. Donna Z. made a motion to accept the corrected minutes, seconded by George B. and approved.

TREASURER'S REPORT: George B.

- Our balance is \$6,369.06, with outflows greatly exceeding inflows so far this year.
- Of note is payment of my annual Quicken subscription, the software I use to keep these records and a \$250 membership gift from the winter that was matched by the employer, UBS, for another \$250. The annual expenditure for the Quicken subscription is \$37.79.
- The \$50.00 deposit for the photo booth for the 10th anniversary will become a voucher for use at a later date.
- John T. made a motion to approve the Treasurer's Report, seconded by Donna Z. and approved.

DIRECTOR'S REPORT: Susan M.

- We are closely working with County Executive Ryan McMahan as to when we will open. The city branches are beginning with curbside pick up on May 26 and we will probably fall in line with this. Patrons will not be allowed in the library but will call ahead and books will be brought to the curb.
- During the closure, we are doing virtual programming and e-mail support daily.
- Wi-Fi is available in the parking lot from 8:00AM until 9:00PM.

OLD BUSINESS:

- **SHAMROCK SALE:** Mary Beth R.
 - All 130 plants were sold before noon on Saturday. We made approximately \$180.00 from the sale and an additional \$62.00 from the vase raffle.
- **MEMBERSHIP:** Kathy D.
 - We have raised \$7,118.08 for this year's membership drive with 144 members to date. The average donation was \$49.43. We are down \$890.59 from last year- hopefully we will get some more donations once the library reopens and the economy settles.
 - We need a separate committee if we decide to pursue business memberships in the fall.
- **MCLAIN RAFFLE:** Mary Beth R.
 - We reached out to the Friends of the Central Library and they hope to resume the series in June. We can get two tickets to a lecture but probably not for Paula McLain. Deb Carey has the books for the raffle. We will wait until fall to raffle the books.

NEW BUSINESS:

- **ELECTIONS:** Susan P.
 - The slate is as follows:
OFFICERS:

Two year terms (April 2020-April 2022)

Mary Beth Roach-President

Pamela McLaughlin-Vice President

One year terms(April 2020-April 2021)

George Bain-Treasurer

Susan Parry-Secretary

BOARD OF DIRECTORS:

Three year terms (April 2020-April 2023)

Mary Buckout

Barbara Leigh

Donna Zeolla

Two year term(April 2020-April 2022)

Pamela McLaughlin

George B. made a motion to accept the slate as proposed, seconded by John T. and approved.

- BUDGET REVIEW AND DISCUSSION: Mary Beth R.
 - Maybe we can figure something out to do with the stickers we purchases for the Iditarod.
 - We will have more information next month, after the Board of Trustees meeting, on the library budget and the summer reading program. There will be no in person programming at the library during July and August.
 - Mary Beth R. will contact the Town of Onondaga and cancel the block party scheduled for Santaro Park.
- BUS TRIP: Susan M.
 - Susan M. will try to get our down payment back for the bus trip to Seneca Falls. We are not sure if the large group ban will be lifted and wonder if people will want to be on a bus with other people during this pandemic. There is low interest in the series so maybe the money could be used to better serve more people.

IDEAS:

- BOOK SALE:
 - Is it feasible to hold a sale in the fall? If we do, we should make it a big deal. With people out of work they may not be able to support our membership drive so we should go all out with the book sale.
- ELECTION DAY BAKE SALE:
 - Anne A. mentioned that our sale four years ago was a great success. We have talked about this in the past but would need a chairperson. Carol Dixon is unable to do that again. There are a lot of moving parts - calling bakers, packaging donations, pricing donations and manning the sale. Mary Beth R. Mary T. and Susan P. are willing to help but would like someone else to chair the bake sale. Mary Beth R. will check with the Board of Health to see if there are and new regulations we would need to follow.

We should plan on a July meeting (July 1) since we missed our April meeting and we need to stay on top of things with this pandemic.

George B. made a motion to adjourn at 7:53, seconded by Barbara L. and approved. Our next meeting will be June 2, at 7:00PM, most likely via ZOOM.

Respectfully submitted,

Susan Parry, Secretary