

**Friends of Onondaga Free Library**  
**Minutes of the Meeting of the Board of Directors**  
**March 5, 2020**

**PRESENT:**

Directors: Mary Buckout, Barbara Leigh, Pam McLaughlin, Susan Parry, Mary Beth Roach, CJ

Sturtevant, John Thornton and Donna Zeolla. Absent: George Bain

Library Staff: Susan Morgan

Members: Deb Carey

The meeting was called to order at 7:00PM by Mary Beth R., followed by the Pledge of Allegiance. We received a thank you card from the teens for our donation to the Teen Space and a thank you note from the West Genesee school librarians for providing food for the luncheon. A donation of \$50.00 was received from the widow of Ralph Coon in his name. George B. has been given the check and a thank you note has been sent. The minutes from February were read on-line and Mary B. made a motion to accept them, seconded by John T. and approved.

**TREASURER'S REPORT:** Mary Beth R.

Attached are the treasurer reports. Current balance is \$5,502.98, compared to \$6,225 a year ago, the difference being more memberships received in January 2019 than in January 2020. Sue Parry has been added as a second signer to our checking account at Solvay Bank. Susan P. made a motion to accept the report, seconded by Pam M. and approved.

**DIRECTOR'S REPORT:** Susan M.

- Statistics for February were up. There was a very good turn out for Explore New York during break week.
- We need to drum up support for the Women's Suffrage series. Right now there are only five people signed up. John T. will put it out on Facebook and Mary Beth R. will send out a notice to our data base. She will also have flyers available at the Shamrock Sale.
- The Annual Meeting of the Board of Trustees is March 25 at 6:00PM. There are two, possibly three, new trustees to be elected. We are welcome to attend. The meeting is open to the public but invitations are sent out the Town Council, the three school districts and other local dignitaries.
- The Tenth Anniversary celebration of the new building is scheduled for the first week in May.

**MEMBERSHIP COMMITTEE:**

As of Feb. 28, 2020- we have 136 donors contributing 6,808.08. Second donor mailing has raised \$1,205 from 17 additional donors. New donations averaged \$ 70.80 per donor- one donor gave \$250 with a matching donation from his employer of \$250. Without that large donation, the average donation was \$44 per new donor. I'm hopeful of more second mailing donations. All thank you letters/emails have been sent to date. Thanks to the mailing committee for your efforts!

This is slightly different than last year. Pam M. raise the question of why \$1205.00 is mention in this report while the Treasurer's Report has only \$998.00. Mary Beth R. thinks there may be a lag time but will check with George B.

**OLD BUSINESS:**

We need a chair for the Articles of Association review Committee.

**Shamrock Sale:** Mary Beth R.

We are all set. We could use an additional person to pick up the plants at 9:15 at Price Chopper on Friday.

**Paula McLain Raffle:** Mary Beth R.

The tickets will be available on Friday. The drawing will be April 7. The Paris Wife has been purchased.

**Book Sale:** Susan P.

Sign up sheets will go up March 22. The Flyers will be ready to go on that date so please pick some up to hang in local businesses. Susan M. will send flyers to the local school librarians.

**Volunteers for April Events:** Mary Beth R.

We need two people for the Iditarod event on April 4 from 1-3 to pass out stickers and man an information table. Mary B. volunteered.

We also need people for Make your Own Music on April 8.

**Homebound Program:** Mary Beth R.

After checking with our insurance company, we would not be covered in the event of accident of injury. We would not be covered if a person filed a lawsuit. This would include an automobile accident, fall on nice, dog bites, etc. At this time Mary Beth R. is reluctant to attach Friends to this program due to potential risk to us as a group and as individuals.

**NEW BUSINESS:**

**Election and Annual Meeting:** Susan P.

We have almost a full slate of Directors. All officers have agreed to keep their offices except Barbara L. She very much enjoys the role of Vice President and is working well with Mary Beth R. She does not want to transition to President in two years. The office of Vice President is open.

**Budget Discussion:** Mary Beth R.

Mary Beth R. and Barbara L. have put together a rough budget, reviewing our anticipated income and expense for 2020. George wants us to spend down but we aren't sure of how much we should keep. CJ S. said many of the non-profits that she's has worked with try to keep 25% for their future needs each year.

Deb C. has already purchased trees and wreathes for the Festival of Tress and will purchase some bags.

We need to let the public know of our legacy gifts since these are yearly gifts to the library.

Getting Started Workshop is a seminar for Friends group in Ithaca from 10-12 on March 25. This is free, we just need to register if any one is interested in attending.

**EXPENDITURE REQUESTS:** Mary Beth R.

- In October we approved \$200.00 for postage for welcome letters to new residents. Mary Beth would like to include postage, paper costs and copying costs. Donna Z. made a motion that we amend the October approval to include paper, postage and copying costs, seconded by Barbara L. and approved
- **Mobil Magnet Wall:** Susan M.  
The pipes, balls, rings and cups are getting worn out. A refresher pack of these items would cost \$425.00 Pam M. made a motion that we purchase a refresher pack for \$425.00, seconded by Donna Z. and approved.
- **Summer Reading Program:** Susan M.  
Susan M. passed out a list of the costs of the Summer Reading Program, estimated on the high side at \$3800.00. This included a book for every participating child, prizes for the teens and guest speakers and programs. After discussion, Donna Z. made a motion to fund the Summer Reading Program, not to exceed \$3000.00, second by CJ S. and approved.

A motion to adjourn was made by John T. at 8:05, seconded by Mary B. and approved. Our next meeting will be April 1 at 7:00PM.

Respectfully Submitted, Susan Parry, Secretary